

## **NEW MILLS TOWN COUNCIL**

Minutes of the TOWN COUNCIL MEETING of NEW MILLS TOWN COUNCIL held in the Council Chamber, Town Hall, New Mills Derbyshire, on 10<sup>th</sup> July 2017, starting at 19:01hrs.

Present :-

Cllr Bate (in the Chair), Cllr Ashton, Cllr Atkins, Cllr Dowson, Cllr Lamb, Cllr Whewell, Lesley Bramwell (Town Clerk), Sue Mycock (Minute Taker)

7 Members of the Public were also present.

The Meeting was recorded for the accuracy of the minutes. Meetings open to the public may be recorded by representatives of the media or by members of the public.

Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

### **PART I – NON CONFIDENTIAL INFORMATION (PUBLIC IN ATTENDANCE)**

#### **2017/130 To receive and accept apologies for absence (Agenda item 1)**

No apologies had been received.

#### **2017/131 Variation of order of business (Agenda item 2)**

**NONE**

#### **2017/132 Declaration of Members Interests (Agenda Item 3)**

Cllr Atkins - Item 16 - Prejudicial - Will leave the meeting.

**2017/133 Public speaking  
(Agenda Item 4)**

**a)** Cllr Ashton reported on a nationwide 'Which' roadshow which visited New Mills recently; 'Which' is asking the public to report issues with broadband speeds. Cllr Ashton encourages residents who have these broadband speed problems to sign a petition on the 'Which' website, which aims to pressurise broadband providers to provide the broadband speeds they advertise.

Cllr Dowson highlighted the Better Broadband Subsidy Scheme on Digital Derbyshire which provides support towards the cost of the equipment and installation of a satellite or wireless broadband service, up to the value of £350, if you are unable to access a broadband service with a download speed of at least 2Mbps and that will not benefit from the superfast broadband roll out.

<http://www.digitalderbyshire.org.uk/>

**b)** There was no Police Liaison Officer (PLO) present.

There was no County Councillor present.

Cllr Atkins reported that there will be no reduction in the frequency of bin collections when the new Waste Contract commences on the 7<sup>th</sup> August 2017. From this date glass for recycling can be put in the brown bin - there will be no further need for the green boxes, previously used for glass.

**c) NONE**

**2017/134 To receive and confirm the Minutes of the:  
(Agenda Item 5)**

**a) Meeting 12<sup>th</sup> June 2017 (NMTC)**

Amend **MIN No 2017/096** - Following a check of the recording re **MIN No 2017/079, Paragraph 8** the Resolution was confirmed as NMTC accept Standing Orders as a working document.

**It was RESOLVED** that the Minutes of the NMTC Full Council Meeting of 12<sup>th</sup> June 2017 be accepted as a true and accurate record of that meeting, with the above amendment.

4 votes **FOR**, 2 **ABSTENTIONS**, 0 votes **AGAINST**

**b) Meeting 26<sup>th</sup> June 2017 (Extraordinary)**

**It was RESOLVED** that the Minutes of the NMTC Extraordinary Council Meeting of 26<sup>th</sup> June 2017 be accepted as a true and accurate record of that meeting.

4 votes **FOR**, 2 **ABSTENTIONS**, 0 votes **AGAINST**

**2017/135 Finance  
(Agenda Item 6)**

**a) Accounts for Payment - details to follow**

Draft

Financial Information for Council - 10th July 2017  
 (as at 3rd July 2017)  
 Remaining Budget (excluding salaries) - 2017/2018

	Town Hall		Heritage Centre		Parks		Market		TOTAL		Town Hall Other		Notes
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	
Budget 2016/17	-	-	-	-	-	-	-	-	-	-	-	-	
E Up to 30th Apr	14,731.32	-	3,575.29	-	6,239.75	-	-	-	24,566.36	-	-	-	Incl of Vat - to be adjusted
x Up to 31st May	4,581.58	-	4,029.51	-	2,608.10	-	-	-	11,219.19	-	-	-	Net of VAT
p Up to 30th June	9,113.05	-	565.49	-	5,699.83	-	-	-	15,378.37	-	-	-	Net of VAT
e Up to 31st July	-	-	-	-	-	-	-	-	-	-	-	-	
n Up to 31st Aug	-	-	-	-	-	-	-	-	-	-	-	-	
d Up to 30th Sept	-	-	-	-	-	-	-	-	-	-	-	-	
i Up to 31st Oct	-	-	-	-	-	-	-	-	-	-	-	-	
t Up to 30th Nov	-	-	-	-	-	-	-	-	-	-	-	-	
l Up to 31st Dec	-	-	-	-	-	-	-	-	-	-	-	-	
u Up to 31st Jan	-	-	-	-	-	-	-	-	-	-	-	-	
r Up to 28th Feb	-	-	-	-	-	-	-	-	-	-	-	-	
t Up to 31st Mar	-	-	-	-	-	-	-	-	-	-	-	-	
e	-	-	-	-	-	-	-	-	-	-	-	-	
Remaining balance	28,425.95	(28,425.95)	8,170.29	(8,170.29)	14,567.68	(14,567.68)	-	-	51,163.92	(51,163.92)	-	-	

The Clerk will ask the Responsible Financial Officer (RFO) about inputting the budget allocation on the third row against the relevant budget head.

Financial Information for Council - 10th July 2017  
 (as at 31st July 2017)  
 Remaining Budget (Salaries) - 2017/2018 (Including Employer NI & Pension Contributions)

	Town Hall			Heritage Centre			Parks			Market			Total			Notes
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	
e	Budget 2016/2017	94,775	27,507		10,940	2,430		90,084	22,623		195,799	52,559				
e	15th April 2017	7,901	8,726	825	911	798	(113)	7,325	7,418	93	16,137	16,942	805			April salary
x	15th May 2017	7,901	8,607	706	911	850	(61)	7,325	7,515	190	16,137	16,972	835			May salary
p	15th June 2017	7,902	10,175	2,273	911	782	(129)	7,325	7,689	364	16,138	18,645	2,507			June salary
e	15th July 2017	7,903	-	-	911	-	-	7,325	-	-	16,343	-	-			July salary
n	15th August 2017	7,903	-	-	912	-	-	7,325	-	-	16,140	-	-			August salary
d	15th September 2017	7,904	-	-	912	-	-	7,939	-	-	16,140	-	-			September salary
i	15th October 2017	7,904	-	-	912	-	-	7,325	-	-	16,141	-	-			October Salary
t	15th November 2017	7,904	-	-	912	-	-	8,691	-	-	17,507	-	-			November Salary
u	15th December 2017	7,904	-	-	912	-	-	7,325	-	-	16,141	-	-			December Salary
f	15th January 2018	7,904	-	-	912	-	-	7,325	-	-	16,141	-	-			January Salary
f	15th February 2018	7,904	-	-	912	-	-	7,325	-	-	16,141	-	-			February Salary
e	15th March 2018	7,842	-	-	912	-	-	7,325	-	-	16,079	-	-			March Salary
	Paid to date		27,507			2,430			22,623					52,559		
	Remaining balance		67,268			8,510			67,461					143,240		

Copy of Finances for New Mills Council - Meeting 10072017

**Financial Information for Council - 10th July 2017**  
**(as at 3rd July 2017)**  
**Supplier Payments (Incl. of VAT)**

<b>TOTAL</b>	<b><u>£ 18,163.72</u></b>
<b>Parks</b>	
	£ 6,678.20
<b>Town Hall</b>	
	£ 10,796.88
<b>Heritage Centre</b>	
	£ 688.64
<b>TOTAL</b>	<b><u>£ 18,163.72</u></b>

**Additional Payments**

HMRC PAYE / NI	21/07/2017 <b><u>£ 3,572.53</u></b>
Derbyshire CC Superannuation Fund	19/07/2017 <b><u>£ 3,762.35</u></b>

Date: 03/07/2017  
Time: 14:33:36

**New Mills Town Council  
Supplier Invoices Due**

Page: 1

Supplier From: ZZZZZZZ  
Transaction From: 1  
Transaction To: 99999999

Date From: 01/06/2017  
Date To: 30/06/2017  
Exc Later Payments: No

A/C: ACT-HL Name: Action on Hearing Loss		A/C: ALKEN Name: Alken Engineering Ltd		A/C: ASP Name: ASP Window Cleaning		A/C: BANNER Name: BANNER formerly YES2		A/C: BIDV Name: BIDVEST		A/C: BRAM Name: L Bramwell		A/C: BT4343 Name: BT 01663 743434		A/C: BT74690 Name: BT	
No	Type	Ref	Date	Ref	Date	Ref	Date	Ref	Date	Ref	Date	Ref	Date	Ref	Date
10852	PI	1316	29/06/2017	1308	22/06/2017	1286	07/06/2017	1270	01/06/2017	1314	29/06/2017	1317	28/06/2017	1312	26/06/2017
			Details				Details				Details				Details
			Hearing Loop Repair 1614.24				Windows Cleaning for Jun 1760				Coffee Shop Stock Replenishment2				Phone & Broadband 204.3
			-1345.20				-60.00				-286.60				-170.25
			Total:				Total:				Total:				Total:
			1614.24				60.00				413.04				204.30
			Tel: 01663 743036				Tel: 0.00				Tel: 0.00				Tel: 0.00
			1614.24				60.00				7.25				204.30
			10				10				10				5
			1				1				1				1
			36.00				36.00				36.00				36.00
			1,614.24				60.00				7.25				170.25
			1,614.24				60.00				7.25				170.25
			10				10				10				5
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			30.00				30.00				30.00				30.00
			1,614.24				60.00				7.25				170.25
			1,345.20				60.00				7.25				170.25
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			1,345.20				60.00				7.25				170.25

Date: 03/07/2017  
Time: 14:33:36

**New Mills Town Council  
Supplier Invoices Due**

Page: 1

Supplier From: ZZZZZZZ  
Supplier To: 1  
Transaction From: 1  
Transaction To: 999999999

Date From: 01/06/2017  
Date To: 30/06/2017  
Excl Later Payments: No

A/C: BUT-COC Name:		Butler Cook		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
10656	PI	1285	06/06/2017	Payroll Charges Quarter- end Jun	-594.00	0.00	700.80	10	-	700.80	-	-	594.00
10855	PI	1319	29/06/2017	Internal Audit Fees & Reports 3940	-3200.00	0.00	3840.00	10	-	3840.00	-	-	3,200.00
				<b>Total:</b>			<u>4510.80</u>						
A/C: CATT Name:		D J Catterall		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
10807	PI	1300	09/06/2017	Fuel Account May 17220	-183.33	0.00	220.00	1	-	220.00	1	-	183.33
				<b>Total:</b>			<u>220.00</u>						
A/C: CHUBB Name:		Chubb Fire & Security Ltd		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
10809	PI	1302	12/06/2017	Fire Alarm Service 108	-90.00	0.00	108.00	5	-	108.00	-	-	90.00
10810	PI	1303	12/06/2017	Emergency Lighting Service 126	-105.00	0.00	126.00	5	-	126.00	-	-	105.00
				<b>Total:</b>			<u>234.00</u>						
A/C: DIRAVIS Name:		David Travis		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
10806	PI	1299	05/06/2017	Tractor Repairs & Parts 812.25	-676.87	0.00	812.25	1	-	812.25	1	-	676.87
				<b>Total:</b>			<u>812.25</u>						
A/C: EON266 Name:		EON 266811		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
10786	PR	1307	08/06/2017	Purchase Receipt 60.41	-0.41	0.00	0.41	10	-	0.41	-	-	0.41
10829	PI	1307	03/06/2017	Final Account Balance 331.16	-315.39	0.00	331.16	10	-	331.16	-	-	315.39
				<b>Total:</b>			<u>331.57</u>						
A/C: EON323 Name:		EON 7000 2632 37		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
10796	PI	1289	12/06/2017	L/R Electricity to 09 Jun 17114.74	-109.28	0.00	114.74	10	-	114.74	-	-	109.28
				<b>Total:</b>			<u>114.74</u>						
A/C: FP Name:		FP Mailing		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
10797	PI	1290	09/06/2017	Postal Rental to 29 Sep 1772	-60.00	0.00	72.00	10	-	72.00	-	-	60.00
1233	PI	1233	08/05/2017	Postage	-200.00	0.00	200.00	10	-	200.00	-	-	200.00
				<b>Total:</b>			<u>22.00</u>						



Date: 03/07/2017  
Time: 14:33:36

**New Mills Town Council  
Supplier Invoices Due**

Page: 1

Supplier From: ZZZZZZZZ  
Supplier To: 1  
Transaction From: 1  
Transaction To: 999999999

Date From: 01/06/2017  
Date To: 30/06/2017  
Exc Later Payments: No

A/C:		Supplier Name:		Contact:		Tel:		GROSS		NET			
No	Type	Ref	Date	Details	Amount	Paid	Outstanding	PARKS	HERITAGE CENTRE	TOWN HALL	PARKS	HERITAGE CENTRE	TOWN HALL
A/C: GEDJAH Name: Ged Laham													
10804	PI	1297	12/06/2017	Mower Repairs & Parts94	-84.00	0.00	84.00	1	-	-	84.00	-	-
10805	PI	1298	12/06/2017	Flymo Repairs & Parts197	-197.00	0.00	197.00	1	-	-	197.00	-	-
10847	PI	1311	27/06/2017	Mower Gear Box Repairs202	-202.00	0.00	202.00	1	-	-	202.00	-	-
Total:					-483.00		483.00						
A/C: HALVAN Name: Les Halman Nurseries Ltd													
Contact: Plants - Venoust1414.62													
10808	PI	1301	13/06/2017		-1178.85	0.00	1414.62	1	-	-	1,178.85	-	-
Total:					-1178.85		1414.62						
A/C: HPRC40 Name: High Peak Borough Council 90054940													
Contact: Payment on Account - Recurring92													
10727	PA	DD/STO	15/06/2017		92.00	0.00	0.00	-	-	-	-	-	-
Total:					92.00		0.00						
A/C: HPRC41 Name: High Peak Borough Council 90054193													
Contact: Payment on Account - Recurring27													
10728	PA	DD/STO	15/06/2017		275.00	0.00	0.00	-	-	-	-	-	-
Total:					275.00		0.00						
A/C: HPRC46 Name: High Peak Borough Council 70474619													
Contact: Payment on Account - Recurring22													
10541	PA	DD/STO	01/06/2017		228.00	0.00	0.00	-	-	-	-	-	-
Total:					228.00		0.00						
A/C: KISSOAKI Name: KIS Oakes Accountants Ltd													
Contact: Keith Harter													
10856	PI	1320	30/06/2017	Accountants Reports for Jun 17212	-1773.75	0.00	2128.50	10	-	-	-	-	-
Total:					-1773.75		2,128.50						1,773.75

Date: 03/07/2017  
Time: 14:33:36

**New Mills Town Council**  
**Supplier Invoices Due**

Page: 1

Supplier From: ZZZZZZ  
Supplier To: 1  
Transaction From: 1  
Transaction To: 99999999

Date From: 01/06/2017  
Date To: 30/06/2017  
Exc Later Payments: No

A/C No	Type	Name	Date	Details	Contract	Amount	Yel:	Paid	Outstanding		GROSS		NET				
A/C: LDW Name: LDW Tool & Equipment Hire Ltd Contract:																	
10801	PI	1293	31/05/2017	Poly Cut Blades		-18.00		0.00	21.60	1	21.60		18.00				
10801	PI	1294	20/06/2017	Metrol Mixer16.8		-14.00		0.00	16.80	1	16.80		14.00				
10802	PI	1295	20/06/2017	SML Robvacm42		-35.00		0.00	42.00	1	42.00		35.00				
Total:																	
A/C: LEWIS Name: Stephen Lewis Contract:																	
10658	PI	1287	07/06/2017	2 x Union Flags for TH16.26		-16.26		0.00	16.26	10	16.26		16.26				
		1258	04/05/2017	Phone credit seed		-30.99		1.00	30.99	1	30.99		30.99				
		1259	04/05/2017	4 x Union Flags for TH16.26		-68.94		2.00	68.94	1	68.94		68.94				
10839	PI	1309	23/06/2017	Chainsaws & Brush Cutter Blades!		-190.97		0.00	190.97	1	190.97		190.97				
10834	PI	1318	26/06/2017	Chainsaw Handguard32.32		-32.32		0.00	32.32	1	32.32		32.32				
Total:																	
A/C: ORPS Name: Opus Gas Supply Contract:																	
10857	PI	1321a	27/06/2017	TH gas 28 May - 26 Jun 17278.53		-232.11		0.00	278.53	10	278.53		232.11				
10858	PI	1321b	27/06/2017	Parks Cabin Gas 28 May - 26 Jun 1		-8.71		0.00	9.15	1	9.15		8.71				
10859	PI	1321c	27/06/2017	TH Cottage Gas 28 May - 26 Jun 1		-15.37		0.00	16.14	10	16.14		15.37				
10860	PC	1321d	27/06/2017	HC Gas Credit: 18 Apr - 26 Jun 171		154.95		0.00	(162.70)	5	(162.70)		(154.95)				
Total:																	
A/C: PARKER Name: J Parker Dutch Bulbs Ltd Contract:																	
10811	PC	SC002393	08/06/2017	Credit to our Inv Ref:124810.2		8.50		0.00	(10.20)	1	(10.20)		(8.50)				
Total:																	

Date: 03/07/2017  
Time: 14:33:36

**New Mills Town Council**  
**Supplier Invoices Due**

Page: 1

Supplier From: ZZZZZZZ  
Supplier To: 1  
Transaction From: 1  
Transaction To: 999999999

Date From: 01/06/2017  
Date To: 30/06/2017  
Exc Later Payments: No

						GROSS		NET	
						HERITAGE	TOWN HALL	HERITAGE	TOWN HALL
						CENTRE		CENTRE	
						5	10	5	10
A/C: PLANT Name: Parkscape Contact: Tel: 1									
No	Type	Ref	Date	Details	Amount				
10803	PI	1296	15/06/2017	Hangng Barrels & Maintenance24	-2056.50				
Total:					2467.80	1	2,467.80		2,056.50
A/C: ROSS Name: David G Ross Wholesale Ltd Contact: Tel: 1									
No	Type	Ref	Date	Details	Amount				
10594	PI	1277	02/06/2017	Plants57.05	-48.20				
Total:					57.05	1	57.05		48.20
Senior Building supplies									
PI		1294	31/05/2017	Materials	-190.92	1	230.86		190.92
Total:					0.00	1	230.86		
A/C: SCOTPO Name: Scottish Power 16032623536 Contact: Tel: 1									
No	Type	Ref	Date	Details	Amount				
10833	PA	dd	15/06/2017	Payment on Account212.4	212.40				
Total:					0.00				
A/C: SCREW Name: Trade UK Contact: Tel: 1									
No	Type	Ref	Date	Details	Amount				
10588	PI	1272	01/06/2017	Industrial Cleaning Wipes28.98	-24.15	10			28.98
10590	PI	1273	02/06/2017	Oil/Grease - Water/Oil Can50.94	-42.47	1	50.94		42.47
Total:					29.92				24.15
A/C: TRAKER Name: Tom Fiker Contact: Tel: 1									
No	Type	Ref	Date	Details	Amount				
10799	PI	1292	20/06/2017	Loop System Fault Finding80	-80.00	10			80.00
Total:					80.00				80.00
A/C: TOMLIN Name: Tomlinson Parkbars Ltd Contact: Tel: 1									
No	Type	Ref	Date	Details	Amount				
10851	PI	1315	01/06/2017	Screws/Woodstain/Timber281.11	-234.26	1	281.11		234.26
Total:					281.11				281.11

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**10827 & 10850** - The Clerk will clarify the need for these purchases.

**10855** - This is the sliding-scale charge for a forensic audit of NMTC's finances, ongoing support through the year including any additional help and advice arising from the external audit. There are only a few auditors who have the expertise to carry out public sector audits and the current auditors are on the Derbyshire Association of Local Councils (DALC) recommended list.

**10727/10728/10541** - The Clerk will check what these payments relate to.

**10856** - This payment includes extra work preparing for the Internal Audit.

**10658** - 6 Union Flags purchased by the Parks Manager (PM) without the Clerk's permission. The Clerk will speak to the PM about obtaining the Clerk's permission before purchasing items and only purchasing from retailers where NMTC can recoup VAT.

**10799** - This was investigating a fault with the hearing loop in the large hall.

## b) Payments received -June

Copy of Finances for New Mills Council - Meeting 10072017

### Financial information for Council - 10th July 2017 (as at 3rd July 2017)

#### Bank Balances

Statement date	Balance	Account
23/06/2017	£6,697.87	Current
23/06/2017	£169,448.44	Business Select Instant Access as per SAGE No statement received as at date
28/04/2017	£47,383.65	Business Select 14 Day
28/04/2017	£33,778.11	Business Select 14 Day
<b>Total</b>	<b>£257,308.07</b>	

#### Payments banked

Date	Ref.	Amount	Description
02/06/2017	309	£194.40	TH Cheques
02/06/2017	308	£218.56	HC Banking w/e 28/05/17
08/06/2017	311	£38.88	TH Cheques
08/06/2017	310	£370.20	HC Banking w/e 04/06/17
08/06/2017	BAC	£0.41	Eon refund
08/06/2017	BAC	£2,860.63	VAT
09/06/2017	BAC	£72.00	VCS Peaks & Dales
15/06/2017	315	£180.00	TH Cash
15/06/2017	313	£247.30	HC Banking 11/06/17
15/06/2017	314	£530.88	TH Cheques
21/06/2017	BAC	£180.00	Torrs Hydro
22/06/2017	317	£86.40	TH Cheques
22/06/2017	BAC	£434.40	Visit New Mills
<b>Total</b>		<b>£5,414.06</b>	

#### Expenditure (Incl. of VAT)

Department	Amount
Town Hall	£10,796.88
Heritage Centre	£688.64
Parks	£6,678.20
Market	£0.00
<b>Total</b>	<b>£18,163.72</b>
Town Hall - Other	-
<b>Grand Total</b>	<b>£18,163.72</b>

Sheet1 Bank Receipts Expenditur

**It was RESOLVED** that the Accounts for Payment and Payments Received be approved.  
6 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**c) Request for purchase of cheese and wine for the Local History talk**

**It was RESOLVED** to support the request for purchase of cheese and wine for Derek Brumhead's history talk as part of New Mills Festival with a maximum spend of £150.

6 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**2017/136 The Torrs an update and an option to sign post (Agenda Item 7)**

The Clerk reported that the PM is currently obtaining a third quote for the replacement bridge in the Torrs. Funding is still being sourced (see **MIN No 2017/099**) to support the works.

The PM has replaced missing signs with more substantial painted signs, which direct and inform users of the diversion, at the request of the Chair.

**2017/137 Heritage Centre - update on the lease (Agenda Item 8)**

The Clerk wished to amalgamate Agenda Items 7 and 8 as they are inter-related.

The Clerk provided Councillors with a weekly report from the new till at the Heritage Centre (HC), which is now in use following training, and there will be ongoing support for the volunteers at the HC. There is now the facility to isolate sales in detail along with the applicable profit margin per item.

As this was just one week's return, there was discussion about the monitoring of the weekly sales on a longer-term basis to gain a more detailed view of the spread of items being sold and the profit margins. This report will be circulated regularly to Councillors.

The Clerk highlighted that NMTC puts a large amount of the precept into the HC and feels that a review of the future direction of the HC should be considered, including the proposed new lease.

**2017/138 Heritage Centre and the way forward (Agenda Item 9)**

**See MIN No 2017/138 above.**



## **2017/139 Co-option questions and advice from NALC (Agenda Item 10)**

The Clerk stated that she had not circulated questions to Councillors as co-option applications and Minutes are held as a public record and can, therefore, be sent to the National Association of Local Councils (NALC) for a decision to be made.

There was discussion as to whether:-

- a) specific questions should be sent to NALC's solicitor or
- b) all relevant documentation relating to the co-option issue should be forwarded to the NALC solicitor.

There were differences of opinion whether a) might limit the scope of the enquiry or b) might make the enquiry too open-ended.

There was further discussion about issues raised previously (see **MIN No 2017/102**) and the Clerk was asked specifically if Councillors can refuse to accept a co-opted applicant. The Clerk responded that Councillors can refuse to co-opt an applicant, but there would have to be a legitimate reason given for refusal.

**It was RESOLVED** that the Clerk be mandated to forward all paperwork pertaining to this Item together with her proposed questions to all Councillors to enable them to consider these well in advance of the next meeting and that this Item should be very close to the top of the Agenda.

4 votes **FOR**, 2 **ABSTENTIONS**, 0 votes **AGAINST**

## **2017/140 Asset Register - an update (Agenda Item 11)**

The Clerk reported that she had e-mailed Mr McAllister, who has been completing a Register of NMTC's Property Assets, about this Agenda Item but had not received a reply. The Internal Auditors commented on the need for an up-to-date Asset Register and felt that NMTC's properties should be valued.

**It was RESOLVED** that the Clerk be required to write to Mr McAllister requesting the return of all information/documents relating to NMTC's Property Asset Register within 3 weeks.

6 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**2017/141 Co-option of the vacancy in Whitle Ward  
(Agenda Item 12)**

**It was RESOLVED** to adjourn this Item to a future meeting.  
6 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**2017/142 Torr Vale Road access  
(Agenda Item 13)**

Discussion took place about this matter (see **MIN Nos 2017/074; 2017/007; 2016/392**) and the possibility of NMTC helping to facilitate an amicable arrangement.

**It was RESOLVED** that the Clerk and the Chair would prepare a letter suggesting an open meeting for all interested parties to discuss the issues together with representatives of NMTC.  
5 votes **FOR**, 0 **ABSTENTIONS**, 1 vote **AGAINST**

**2017/143 Correspondence  
(Agenda Item 14)**

**a) Request from New Mills and District Volunteer Centre to attach brackets for festoon lighting to the building. Original request to them from Lynn Bannister.**

**It was RESOLVED** to agree to the request to attach brackets for festoon lighting to the building used by New Mills and District Volunteer Centre.  
5 votes **FOR**, 1 **ABSTENTION**, 0 votes **AGAINST**

**b) Complaint from the Dance Club**

The Clerk had received a complaint from the Dance Club about members of the Bridge Club accessing through the Large Hall during their session. No action is required.

**c) Wall at the rear of the Pulse Cafe**

The Clerk had written to the owner of Pulse Cafe about parts of the wall at the back of the Pulse Cafe falling into the Torrs. The owner of Pulse Cafe has replied that ownership of and liability for the wall had not been resolved in the past, and informed the Clerk that his deeds do not state who owns the wall.

The owner of Pulse Cafe, without prejudice, will take steps to have the structure of the wall made sound. Part of the Torrs will have to be closed in order to facilitate repairs.

The owner of the Pulse Cafe also expressed concern about damage being caused by rock climbers.

**d) Request to rent a piece of NMTC land off Poplar Avenue, New Mills**

A request has been received from Alder Garden Services to rent the above piece of NMTC land. The Clerk declared an interest, as she works for another small Parish Council, who employ the company. The land would be used as a secure lock-up base for tool/machine storage, parking vehicles and associated gardening items.

**It was RESOLVED** that the Clerk be authorised to obtain rental values for the piece of NMTC land off Poplar Avenue and bring this item back to the next meeting.

5 votes **FOR**, 0 **ABSTENTIONS**, 1 vote **AGAINST**

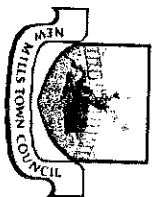
(Those Members who are on the High Peak Borough Council Planning Committee, indicate that their views are provisional, and they reserve final judgement on the application until the matter comes before the Planning Committee, when they will have before them all the material considerations including the Planning Officers report).

**2017/144 Planning Applications  
(Agenda Item 15)**

**a) Application circulated**

Agenda Item

Planning Applications to 10<sup>th</sup> July 2017



Representations to be made by	Application No.	Proposal	Site Address	Applicant	Comment
22/06/2017	HPK/2017/0268	Proposed dormer to create additional space within the already converted habitable roof space. Dormer to be clad in UPVC cladding.	6 Aldersgate New Mills SK22 3BT	Mr D Lytham	No comments
04/07/2017	HPK/2017/0162	Removal of Existing Containers and replaced by new 2-storey storage building with offices above	Hurstfield Industrial Estate Hague Bar New Mills SK22 3AT	Mr B Wood	No comments
12/07/2017	HNT/2017/0011	Flat roof single storey rear extension, proposed extension measuring 6 metres beyond the rear wall of the dwelling, 3.4 metres maximum height and 3 metres height at the eaves	13 Park Road New Mills SK22 4NZ		No comments

Agenda Item  
 Planning Applications to 10<sup>th</sup> July 2017

Representations to be made by	Application No.	Proposal	Site Address	Applicant	Comment
29/06/2017	HPK/2017/02207	Variation of Condition 2 (install a roof window to front elevation), Condition 4 (continuation of the temporary parking and storage area until 1 September 2017), Conditions 5-8 (to suspend completion until 1 September 2017 relating to ongoing work on Plot B Braeburn) on planning application (HPK/2015/0550)	Baslow House White Road New Mills SK22 4EH	Mr & Mrs Pegg	No comments
	DET/2017/0009	Proposed Portal Framed Agricultural Building	Bank Head Farm Sitch Lane Birch Vale	Mr D Handford	No comments Prior Approval Granted
11/07/2017	HPK/2017/0304	Proposed new dwelling house	Bridge Street New Mills Westfield House Farm	Mr C Nickisson	No comments
20/07/2017	HPK/2017/0030	Change of use to create six touring caravan storage spaces in existing field	High Hill Road Thornsett Birch Vale SK22 1BA	Mrs J Peel	No comments
20/07/2017	HPK/2017/0298	Front and rear dormers for proposed loft conversion	16 Falcon Close New Mills SK22 4JQ	Mr P Barnes	No comments

**Agenda Item**

**Planning Applications to 10<sup>th</sup> July 2017**

<b>Representations to be made by</b>	<b>Application No.</b>	<b>Proposal</b>	<b>Site Address</b>	<b>Applicant</b>	<b>Comment</b>
	HPK/2017/0263	New Industrial Unit	Unit L Thornsett Trading Estate Birch Vale SK22 1AH	H Crabtree Ltd	No comments

**20:56 It was RESOLVED** that the press and public be excluded from the meeting for the following items because there may be disclosure to them of exempt information as defined in Schedule 12 A for the Local Government Act 1972.

**PART II – CONFIDENTIAL (PRESS AND PUBLIC EXCLUDED)**

It was agreed that Agenda Item 16 after Agenda Item 18 as Cllr Atkins would be leaving the meeting for Agenda Item 16.

**2017/145 To consider an application for the purchase of the Co-op fields (Agenda Item 16)**

The Clerk informed NMTC that she had one valuation for the Co-op fields, another is expected this week and she is arranging one more.

**It was RESOLVED** to note this information.

5 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**It was RESOLVED** to extend the meeting to **21:30**.

6 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**2017/146 Staffing matters - Heritage Centre Administrator (Agenda Item 17)**

The Clerk reported that she had completed an Exit Interview with the Heritage Centre Administrator (HCA).

Following discussion

**It was RESOLVED** that a decision on the HCA vacancy be adjourned, and that the RFO be asked to provide the HC budget breakdown (2016/2017) - cost/income of the HC. The Clerk will circulate a list of potential dates for a discussion group to consider the future direction of the HC.

6 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**2017/147 Staffing matters and updating of contracts  
(Agenda Item 18)**

Following discussion.

**It was RESOLVED** that NMTC recognises and reiterates that the Clerk is the Line Manager for the Parks Department and requests that she manages the Department as she sees fit, whatever the issues, within the necessary budget.

6 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

**21.30 It was RESOLVED** to close the meeting.

5 votes **FOR**, 0 **ABSTENTIONS**, 0 votes **AGAINST**

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